

## Club Membership & Library Regulation

Dear friend of *La Cucina delle Zie*, this regulation has been made for the benefit of all *library Users* and *Club Members*. Please, read them carefully, as ignorance of them cannot be accepted as an excuse for non-observance.

When registering for the Library or for the Club you will provide us with your personal data, which we undertake to keep confidential and not to transfer to third parties.

### Membership Card Registration

1. At registration you will receive a Membership Card which is non-transferable.
2. The Membership Card shall be issued to the receiver after payment of the fee of 50 Euros.
3. The Membership Card has a validity of one year starting from the day of registration. The membership fee is a lump-sum, non refundable amount.
4. The advantages connected to the Membership Card are:
  - A permanent 10% discount on supplies
  - Access to the library pursuant to the conditions further stipulated at the section BORROWING herebelow
  - A priority booking time slot for special events and masterclasses
  - A bimonthly newsletter
  - Access to our Facebook group
  - Special promotions on classes at least three times a year

### Borrowing

5. You may borrow up to 3 books at one given time.
6. You must take care that all materials to be checked out are registered on your library account.
7. You are not permitted to loan borrowed materials to third parties.
8. As borrowed, you are liable for damage, failure to return the book in time or loss of the material borrowed by you, regardless of the cause. Make sure that the materials you want to borrow are in good conditions. If you detect any damage, you should tell the staff.
9. You must return materials no later than the last day of the loan period. If not, you may be denied access to the library for a period of time equal to the period of late return.
10. For the replacement of lost books or in the case of damaged materials borrowed by you, you must pay compensation equal to the replacement value. In the case of repairable materials, you must pay the costs of repair.
11. Each time you borrow one or more books, you will be required to leave a deposit of 15 Euros, that will be given back at the return of the borrowed material, after checking out that all materials are in the same state as at the moment of borrowing.
12. Certain books in a particular state of conservation, can only be consulted in our premises.
13. We reserve the right to withdraw the Membership Cards and terminate the membership with immediate effect in cases where the behaviour of the member causes any damage to our property, reputation and clients.

I accept the above regulation \_\_\_\_\_

Brussels, on the \_\_\_\_\_